



# MARINA COAST WATER DISTRICT

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Home Page: [www.mcwd.org](http://www.mcwd.org)

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## DIRECTORS

JAN SHRINER  
*President*

THOMAS P. MOORE  
*Vice President*

HERBERT CORTEZ  
GAIL MORTON  
MATT ZEFFERMAN

## Board of Directors Executive Committee Meeting

Marina Coast Water District  
July 13, 2021 at 7:30 p.m.

Due to Governor Newsom's Executive Order N-29-20 and recommendations on protocols to contain the spread of COVID-19, staff and Committee members will be attending the July 13, 2021 meeting remotely from various locations and the meeting will be held via Zoom conference. There will be NO physical location of the meeting.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85783990637?pwd=ZzhSMWRTdkdKcE4reTNidU9vSGJEZz09>

Passcode: 053818

To join via phone: 1-669-900-6833

Webinar ID: 857 8399 0637

Passcode: 053818

### Committee Members

Jan Shriner

Thomas P. Moore

## Agenda

*This meeting has been noticed according to the Brown Act rules. The Committee will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.*

1. Call to Order/Roll Call
2. Public Comment on Closed Session Items *Anyone wishing to address the Committee on matters appearing on Closed Session may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Committee.*
3. Closed Session:  
  
Pursuant to Government Code 54957 (a)  
Threat to Public Services or Facilities  
Consultation with: General Manager as District security manager and Legal Counsel
4. Reportable Actions Taken During Closed Session *The Committee will announce any reportable action taken during closed session and the vote or abstention on that action of every committee member present and may take additional action in open session as appropriate. Any closed session items not completed may be continued to after the end of all open session items.*
5. Public Comment on any item Not on the Agenda *Anyone wishing to address the Committee on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Committee.*
6. Approve the Draft Minutes of the June 1, 2021 Meeting

7. Discuss the Draft Agenda for the July 19th Board Meeting
8. Discuss the Developer Account Update Processes
9. Review the Procurement Policy
10. Identify Agenda Items for the Next Committee Meeting
11. Committee Member Comments
12. Adjournment



# Marina Coast Water District

## Draft Minutes Executive Committee Meeting

May 4, 2021

### 1. Call to Order:

The May 4, 2021 Executive Committee meeting was called to order at 7:39 p.m. by President Shriner. In attendance via Zoom teleconference were:

- Committee members: President Shriner and Vice President Moore
- Staff: Remleh Scherzinger and Paula Riso
- Public members: None

### 2. Public Comments on Any Item Not on the Agenda:

There were no comments made.

### 3. Approve the Draft Minutes of the April 6, 2021 Meeting:

Vice President Moore made a motion to approve the minutes of April 6, 2021. President Shriner seconded the motion. The minutes were approved by a vote of 2-Ayes (Moore, Shriner), 0-Noes, and 0-Absent.

### 4. Discuss Draft Agendas for the May 10th and May 17th Board Meeting:

Mr. Scherzinger reviewed the draft agendas for the May 10th and May 17th Board meetings and explained that the General Manager evaluation was to review goals the board has for him over the next year. President Moore requested to see the grating plans for the Enclave project.

### 5. Discuss Developer Account Update Processes:

Mr. Scherzinger commented that staff is still working on updating the process, but due to staffing deficiencies, staff is focusing on other priorities. Vice President Moore asked if there was some sort of software that could help staff keep track of time they spend on different projects, like something an attorney's office might use to track their time for clients. Mr. Scherzinger commented that the problem is an internal problem and not a software problem and it is in the process of being resolved.

### 6. Strategic Planning with Regards to "Excess Property":

Mr. Scherzinger stated staff is working on this and contacting the County Assessor's office and all the parcels will be placed in the District's GIS program. Once everything is collected and entered, a map will be brought back to this Committee for review showing District owned parcels.

### 7. Discuss Holding Forums for Developments within the Ord Community:

Mr. Scherzinger recommended remitting this to the Community Outreach Committee as they have been discussing this already.

8. Identify Agenda Items for the Next Committee Meeting:

President Shriner suggested emailing any requests for the next meeting.

9. Committee Member Comments:

President Shriner thanked staff for their hard work.

10. Adjournment:

Meeting adjourned at 8:25 p.m.